

# APPLICATION FOR EMPLOYMENT

**Hargis Engineers, Inc., 1201 Third Avenue, Suite 600, Seattle, WA 98101**

We are an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, gender, sexual or political orientation, national origin, marital or veteran status, sensory, physical or mental disability or any other legally protected status.

**Incomplete Employment Applications will not be considered. This application is null and void 30 days after receipt.  
Only original employment applications will be considered.**

**PERSONAL INFORMATION**

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Last
First
Middle

Present Address: \_\_\_\_\_  
Street
City
State  
Zip

Permanent Address: \_\_\_\_\_  
Street
City
State  
Zip

Phone No.: \_\_\_\_\_

Referred By: \_\_\_\_\_ Are you 18 years of age or older?  Yes  No

**EMPLOYMENT DESIRED**

Position: \_\_\_\_\_ Date You Can Start: \_\_\_\_\_ Wage/Salary Desired: \_\_\_\_\_

Are you currently employed now?  Yes  No If so, may we contact your present employer?  Yes  No  
 If you are currently employed, when will that employment end? \_\_\_\_\_

Have you applied to or been employed by this company before?  Yes  No When? \_\_\_\_\_

Offers of employment extended by Hargis Engineers, Inc. are contingent on the results of a background check in the following areas: criminal history, personal identification, credit history and Department of Motor Vehicle record.

Have you been convicted of a crime involving dishonesty, breach of trust, use or possession of illegal substance or, violence against a person within the last 7 years?  Yes  No If Yes, Please Explain \_\_\_\_\_

Do you have a significant negative credit or driving record?  Yes  No If Yes, Please Explain \_\_\_\_\_

(Convictions or a significant record will not necessarily disqualify you from employment. Only a conviction or significant record reasonably related to the duties of the job for which you are applying will be considered. We will take into account factors such as age at the time of offense, seriousness and nature of the violation or record and rehabilitation)

**EDUCATION (or attach resume)**

	Name and Location of School	Years Completed	Did you Graduate?	Subjects Studied and Degree(s) Received
High School			Yes	
			No	
College			Yes	
			No	
Trade, Business or Correspondence School			Yes	
			No	

**MILITARY STATUS**

Describe: I have no past military service, nor am I currently serving. I have no special status as a result of military affiliation.

---

---

**EMPLOYMENT HISTORY (or attach resume)**

---

---

List your last four employers, starting with your current or most recent employer first. Include all periods of unemployment of 30 days or more and explain.

Date Month and Year	Name, City/State, Phone Number of Employer Work Performed	Title	Reason for Leaving
From			
To			
From			
To			
From			
To			
From			
To			
From			
To			

---

---

**REFERENCES** List below three persons not related to you, whom you have known at least one year, preferably in a business-related capacity.

Name	Phone Number	Position	Years Acquainted

---

---

**If you are to be hired by the company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.**

**AUTHORIZATION**

I certify that the facts contained in this application (and accompanying resume, if any) as well as the facts presented verbally in any interview, are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application or otherwise is sufficient cause for refusal to hire, or immediate dismissal for cause if I have been employed, no matter when discovered by the Company.

I authorize the Company to thoroughly investigate all statements contained in my application, resume, or other communications and I authorize my former employers and references to disclose any and all information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release all parties and persons, including but not limited to the Company and any former employers (and any person or entity acting on their behalf) as well as all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

**I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing by the President.**

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_